



APPLICATION FOR CO-SUPERVISION FOR NON HDR HOLDERS

Lecturers, research fellows from EPSTs (“établissements publics à caractère scientifique et technologique”) and engineers from EPICs (“établissements publics à caractère industriel et commercial”) and EPSTs who are not habilitated to supervise research must request authorisation in order to be allowed to co-supervise a PhD student registered at UBFC, under the responsibility of a colleague habilitated to supervise research.

Other individuals who do not belong to higher education institutions, public research organisations or research foundations, holders of a doctor’s degree wishing to supervise or co-supervise PhD theses, should follow the procedure described below (paragraph 2 of chapter 16 of the decree of 25 May 2016, amended by the decree of 1 July 2016).

This internal procedure additionally meets one of the regulatory conditions for registering for habilitation to direct research (HDR). Article 4 of the ministerial decree of 23 November 1988 states that the application should highlight the defendant’s experience in research management.

Please note that this procedure is limited to two concomitant supervisions. Besides, the total number of co-supervisions will not exceed 4 throughout non-HDR researchers’ careers. Beyond that number, the co-supervisor must have to be HDR.

The request for co-supervision authorisation will be submitted to the doctoral school (DS) to which the research unit is linked. It will include:

- the request form for non-HDR co-supervision
- a CV specifying former and current co-supervisions
- a list of the applicant’s publications.

The request is examined by the president of UBFC, who makes a decision on reading the proposal from the DS head, and based on the restricted restricted Academic Council’s recommendations.

This authorisation is required for each co-supervised PhD student.